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**"We HOWL because we
CARE!"**

Full Return Planning

1. School Schedule

- Students will attend school 4 days a week (Mondays, Tuesdays, Thursdays, and Friday) as long as it is safe to do so
- No parents or children will be allowed into the school before 8:30am.
- Wednesdays will be remote learning days for everyone
- Remote instruction may go into effect if the school or a class needs to quarantine
- Students will be grouped in cohorts to minimize interaction between groups of students
- Specific cohorts will be determined once families decide if they will be attending in-person or entirely remote.
- Early Learning will continue to attend Tuesdays, Wednesdays, and Thursdays from 8:30am-12:00pm (in-person all 3 days). Students will be screened and admitted based on a lottery system. Some remote activities will be provided if the program reaches full capacity.
- There will be an option for learning entirely remotely if you do not feel safe sending your children to school. This option is explained later in the plan.

2. Attendance

Parents/Guardians to call in attendance to front office as they normally would. Please let us know the reason and how long the student will be absent. Please expect a follow-up call from the nurse.

- This must be done for remote learners as well.
- If remote learners miss a live session, a video will be sent to the student and the student will be responsible for any work missed.

3. Risk Reduction Measures

a. Screening Guidelines

- Parents must screen their children at home and a secondary screening will occur once students are at school.
- Please see the [SAU #34 Re-Entry Plan](#) (p.7-8) for specifics.

b. Hand Washing

- Students will wash hands: before leaving home, when arriving at school, before and after eating, after outside time, after touching shared objects, before and after using the bathroom, after coughing, sneezing, and blowing one's nose, before and after touching a person's face covering or face, and prior to leaving for home

- Students will use 60% or greater alcohol sanitizer when washing hands is not possible (provided by the school and distributed by adults)

c. Wearing Masks

- Please see the [SAU #34 Re-Entry Plan](#) (p.8-9) for specifics.
- Students and staff will be required to wear [masks](#) unless physical distancing by 6 feet or more. This requires face masks in hallways, school common areas, and when moving about within a classroom.
- Students who refuse to wear masks will not be allowed to remain in school. If the student fails to comply after two verbal warnings and a teaching session with building administration, the student will be isolated in the health office and sent home. Willful or chronic failure to comply will result in the student transitioning to the full remote option.
- It is recommended that students practice wearing their masks at home before school begins. Just a few minutes at a time at first and then increasing the time will help tremendously when they get to school.

d. Physical Distancing

i. School Building/Hallways

- Travel between classes will be limited and only one cohort will be in the hallways at a time whenever possible.
- Students will use bathrooms in their classrooms. The one classroom without a bathroom will use a designated hallway bathroom (one person allowed in at a time).
- When in the hallway, students and staff should stay to the right.

ii. Classrooms

- Seating arrangements will be arranged to ensure 6ft between each desk. All seats will face in the same direction.
- Teachers will limit sharing supplies as much as possible.
- Teachers will maintain a 6ft distance from students. When this is not possible, everyone will wear a mask.

iii. Arrival/Dismissal

- Student drop off is from 8:30-8:40am.
- Student pick up is from 3:05-3:15pm.
- Busses will drop off at 8:40am and will pick up students at 3:15pm.
- Busses will wait at Camp Morgan until the drop off/pick up window ends.
- Arrival: Please drive up Wolf Way, stop in front of the entrance, stay in your car, and allow your child to exit the car. A staff member will be at the door to greet them.
- Dismissal: Please drive up Wolf way, stop in front of the entrance, stay in your car, and your child will be sent out to you.
- If you are dropping off/picking up your child outside of the specified time and the busses are in the parking lot, please wait at Camp Morgan until the busses have left before driving up.

e. Cleaning Surfaces

- Provide students with their own separate school supplies, when possible.
- If separate supplies are not possible, students will wash hands/use sanitizer before and after using materials.

- Clean any shared spaces (such as tables for small groups) after uses.
- Disinfection will happen overnight so as to not expose children to chemicals.

f. Outdoor Spaces

- Students will be encouraged to maintain a 6ft distance even when outside. This will allow for a natural mask break. If 6ft cannot be maintained and students are moving about, masks will be required.

g. Recess

- Wash or sanitize hands before and after recess.
- Recess times will be scheduled by cohort.
- Recess will include more structured activities in order to maintain physical distancing and cohorts. For example, a physically-distanced game or a nature walk.

h. Dining/Food Services

- Breakfast will be served to students in their classrooms via the “Breakfast Cart”
- Students will submit their lunch orders as they normally do.
- Lunches will be pre-plated/packaged, and students will pick their lunch up in their cohort and bring it back to their classroom to eat.
- Times will be staggered so only one cohort is in the lunch line at a time.
- Grab and go breakfast/lunch will be available to remote students for pick up on Mondays, Tuesdays, Thursdays, and Fridays. These will be pre-ordered through a Google Form.
- Breakfast/lunch will be delivered by bus on Wednesdays for all students who order using the Google Form.
- Students who bring their lunch will remain in the classroom and can start eating right away
- ‘No sharing’ of food, utensils, drinks allowed

i. Air Quality

- The ventilation system at WES brings in outside air and circulates it. This flow has been increased.
- Open windows and have children take frequent fresh air breaks.
- All exhaust fans have been checked and are working properly.
- Filters will be changed on their regular maintenance schedule.

j. Health Office

- Designated area will be available for students who show or communicate any symptoms of a COVID-19 infection. This area will keep these students isolated and away from the rest of the school population.
- The school nurse will communicate with families for the student’s dismissal from school.
- Staff and parents are asked to communicate with the school nurse about students who appear to have symptoms of illness.

k. Visitors

- Please refer to the [SAU #34 Re-Entry Plan](#) (p.12-13)
- Only essential visitors are permitted in the building and must wear a mask (rules/exceptions are outlined in the SAU #34 Re-Entry Plan). Please use the call box in between the two doors to indicate why you are at the building.

- Parents need to schedule appointments before entering the building and must wear a mask.

l. Covid-19 Response Team (Team will utilize State of NH recommendations)

- Principal and school nurse are the points of contact.
- Please see [SAU #34 Re-Entry Plan](#) (p.19-20) for the communication plan

4. Social and Emotional Wellbeing

- We will continue to build community in ways that adhere to health and safety guidelines.
Examples:
 - Bucket Filling
 - CARE - Cooperation, Attitude, Responsibility, Empathy
 - Morning meetings
 - Cohort activities to learn new procedures and technology
- Our school psychologist is Eric Geaumont. He can be reached at egeaumont@hdsd.org if you have any concerns.
- Our school nurse is Karen Reid. She can be reached at kreid@hdsd.org
- For more information, please refer to the [SAU #24 Re-Entry Plan](#).

5. Instruction

a. Professional Development

- Professional Development is a top priority in the Washington School District. Staff will participate in professional development prior to the beginning of the school year in order to be prepared for the coming school year.
- The SAU provided multiple opportunities for summer professional development related to social-emotional learning, safety and wellness, and technology.
- Parent training will also be provided based on need (i.e. new technology). This will happen in small, physically distant groups, online via Zoom, or pre-recorded videos.

b. In-Person Instruction and Assessment

- In-person instruction will consist of our core content areas including integrated arts (specials), as well as social emotional well-being.
- Students will spend a large amount of time exploring the world around them. Please have them prepared to spend time outside every day.
- Students will participate in enrichment, special education, or other related services, as appropriate.
- Students will be assessed using local assessments to determine their academic needs.

d. Remote Learning Instruction and Assessment

- Each Wednesday, all students will learn remotely.
- Google Classroom will be used to communicate with families and provide assignments (both in-person and remotely).
- Remote instruction will consist of recorded lessons, some livestream lessons, independent practice/activities, and assessments.
- Students will be expected to follow a remote learning schedule. This may include online, live, small group instruction. This schedule is provided by your child's classroom teacher.
- Teachers will have office hours to address questions from students.

- In the case that the district moves to Remote Learning for all students all the time, we will provide the necessary devices, supplies and support systems to continue education for students staying home. We will provide student, teacher, and parent resources to promote best practices in remote instruction/learning.

e. Students Who Cannot be in School

- A remote option will be provided for students who cannot attend school due to medical reasons or COVID-19-related concerns.
- This option will follow the above “Remote Learning Instruction and Assessment” model.
- The teacher will schedule one-on-one meetings with remote learners on Wednesdays.

f. Early Learning

- All registered Early Learners will be screened at the start of the school year.
- In order to effectively physically distance at such a young age, WES may not be able to admit as many Early Learners as previous years.
- Determinations for enrollment will be made based on specialized need and age. Students will be chosen using a lottery system.
- Some remote activities will be provided for those who are not chosen through the lottery.

6. Student Support Services (Special Education)

a. Delivery of Services

Case Managers will be reaching out to families to set up individual meetings to:

- i. Review the student’s individual needs and ensure access to instruction and supports
- ii. All meetings will be held no later than 30 days after the first day of the 20-21 school year

Students will continue to receive services in small groups as outlined in their individualized plan.

- i. Meetings will be held remotely whenever possible
- ii. In person evaluation will continue with PPE
- iii. Individual decisions for students with complex needs will be handled in collaboration with families, the IEP/504 team, Special Education Coordinator and the Director of Student Services.

b. Risk Reduction Measures

- i. Daily screenings and adherence to safety protocols are required for all students. Some students may require additional coaching, modeling, practice, and support in order to be successful in following these protocols.
- ii. Medical exemptions will be addressed on a case by case basis in conjunction with the nurse and may require medical documentation.

7. Transportation

- Reduce the number of students in each school bus to allow for physical distancing (1 student/seat; siblings may sit together).
- Assigned seating on the bus
- Open windows on the bus, when possible

- This year, bus passes will not be issued and families must stick to their regularly scheduled bus routine to ensure physical distancing and space for all students on the bus.

This document is a dynamic plan that may change as local, state, and national trends fluctuate. The Washington School District will consult the most updated guidance from the [United States Centers for Disease Control and Prevention](#) and the [New Hampshire Department of Health and Human Services](#), and may adapt this plan as needed to fit the needs of the school community.